



**Report Reference Number: C/21/2**

**Agenda Item No: 8**

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<b>To:</b>	<b>Council</b>
<b>Date:</b>	<b>27 April 2021</b>
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<b>Executive Member</b>	<b>Councillor Mark Crane, Leader of the Council</b>

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**Title: Calendar of Meetings and Appointments to the Committees of the Council for the 2021/22 Municipal Year**

**Summary:**

This report provides, for approval, the calendar of meetings and the group nominations for the appointment of Councillors to Committees for the 2021/22 municipal year.

**Recommendations:**

- i) To approve the Calendar of Meetings for the 2021/22 municipal year as outlined at Appendix A.**
  
- ii) To approve the group nominations for the appointment of Councillors to Committees as outlined at Appendix B for the 2021/22 municipal year**

**Reasons for recommendation**

To meet legislative requirements and to enable the proper functioning of the Council in the 2021/22 municipal year.

**1. The Report**

- 1.1 Each year Council approves the calendar of meetings for the forthcoming municipal year. The proposed calendar is attached at Appendix A.

- 1.2 Each year Annual Council receives Group Leaders' nominations for appointments to Chairs and Vice Chairs and for the membership and substitutes for Council committees. The list of nominations for the Chairs, Vice Chairs and members and substitutes for Council committees for 2021/22 are attached at Appendix B.
- 1.3 A by-election for the Camblesforth and Carlton District Ward will take place on Thursday 6 May 2021. Following the confirmation of the result of this election, a re-calculation political proportionality for Committee places will take place and there may be changes to the numbers proposed.
- 1.4 The legislation for virtual Council meetings expires on 7 May 2021. The Council will need to consider its approach with regard to meetings moving forward from this date.

## **2. Alternative Options Considered**

None – appointments to Council Committees and a calendar of meetings are required to ensure Council business can be conducted legally.

## **3. Implications**

### **3.1 Legal Implications**

Section 15 of the Local Government and Housing Act 1989 places a duty on the Council to allocate seats on Ordinary Committees of the Council between the political groups in accordance with the following principles :-

- a) That not all the seats on the body to which appointments are being made are allocated to the same political group;
- b) That the majority of seats on each committee are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- c) That subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
- d) Subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.

The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.

For the purpose of this process there are three political groups making up the Council; the Conservative Group, the Labour Group and the Independent Group. A group consists of two or more members of Council who have indicated that they wish to be treated as a group. Councillors that are not members of political groups have no entitlement to an allocation of seats on Committees. Political groups are entitled to their proportion of seats and once their entitlement has been reached, any remaining seats may be filled by Councillors not belonging to a political group. Such Councillors are called 'non-aligned'.

### **3.2 Financial Implications**

Councillors are entitled to claim for travel expenses incurred when attending meetings physically.

### **4. Conclusion**

That the Council makes its appointments to Committee places, and approves the calendar of meetings, for the 2021/22 municipal year.

### **5. Background Documents**

None.

### **6. Appendices**

**Appendix A – Proposed Calendar of Meetings for 2021/22**

**Appendix B – Proposed Membership of Council Committees for 2021/22**

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